



**ALL-STAR CAB DISPATCH, INC.**

**ALL-STAR SHUTTLE SERVICES**

P.O. BOX 7267

ALGONQUIN, IL 60102-7267

Northwest Office: (847) 658-1555

Southwest Office: (630) 787-9200

McHenry/Joliet: (815) 444-1800

Fax: (847) 658-8733

[WWW.ALLSTARCAB.COM](http://WWW.ALLSTARCAB.COM)

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## **SET-UP STEP CRITERIA**

**Vehicle Requirements:** Must be 2012 or newer (If you have a 2011 that is in excellent condition and you would like it to be considered, please call for inspection). Vehicles may not have any body damage or rust and must be carpeted and clean inside. Needs to be in great condition and run well. If you have any questions as to whether or not we will accept your vehicle into our fleet, please call our office to schedule an appointment to meet and we can inspect the vehicle before it is set-up.

- Vehicle must be the correct color, if not it will need to be painted. (Please refer to the Vehicle Set-Up Steps Form – Step #1 for details)
- Vehicle will need to be striped (lettered) on the exterior so it will be uniform with the All-Star Cab Fleet. (Please refer to the Vehicle Set-Up Steps Form – Step #2 for details)
- For operation within the fleet, the vehicle will need to have a meter and taxi top light installed in / on the vehicle. (Please refer to the Vehicle Set-Up Steps Form – Step #3 for details)
- All-Star Cab has implemented brand new, state-of-the-art automated dispatch technology, including vehicle GPS tracking and computer dispatching.  
For operation within the fleet, the vehicle will need to have a Samsung Galaxy Tablet (Please refer to the Vehicle Set-Up Steps Form – Step #4 for details)
- Vehicles will need to have taxi license plates and the necessary taxi insurance, as required by the State of Illinois. (Please refer to the Vehicle Set-Up Steps Form – Steps #6 & 7 for details)
- Each vehicle will be required to have passed the Illinois Safety Lane Inspection. This is required 3 times per year by the state of Illinois at a cost of \$50.00 per inspection. (Please refer to the Illinois Safety Lane Inspection Facilities Form for listing of acceptable locations to have this inspection conducted)
- Each vehicle will be required to have a minimum of two village passenger stickers for the towns they will operate in as required by local Town / Village ordinances.  
These may be purchased, usually at the village hall or police station for each specific town, for an annual fee of typically \$50.00-\$100.00 per year. (Please refer to the Taxicab Licensing Protocol Form)

**All steps must be completed before your vehicle will be eligible to work.**

## **Set-Up Steps for an All-Star Cab or Van**

**(After making your appointment for painting or if your vehicle is already the correct color, you'll need to contact Scott at our offices for your 3-digit unit # assignment and to order your tablet)**

### **Step 1: Paint**

MAACO Auto Painting & Bodywork, 255 W. Northwest Hwy., Palatine 60067 (Behind the McDonalds on Smith & Northwest Hwy)  
(847) 991-9970 Cost: Cars: \$400.00 + Tax Mini-Vans: \$450.00 + Tax

**Vehicle MUST be painted in All-Star Cab Silver....you must let them know this!!!**

**Paint: Dodge - Bright Silver Metallic Paint Code: #PS2**

### **Step 2: Stripes**

Roger's Stripe Shop, 453 S. Vermont St., Unit D, Palatine, IL 60067  
(847) 359-1880 Speak with Roger Cost: \$100.00

### **Step 3: Meter & Top Light**

Ventronics, 370 Beinoris Dr. - Wood Dale, IL 60191  
(630) 766-9800 Speak with Mike Cost: \$500.00 (approximately)

### **Step 4: Samsung Galaxy Tab**

A Samsung Galaxy Tablet is required in each vehicle (Vehicle's owner is responsible for cost of this unit)  
Cost: \$539.00 (tax included). This includes the cost for the Samsung Galaxy Tab, a one-time \$250.00 fee for the activation and software licensing and \$65.00 data communications fee for the month you activate service in. Data communication fees are on-going at a cost of \$65.00 per month thereafter and are due on the first Thursday of each new month.

**Or you may bring your own Samsung Galaxy Tablet, which needs to have an unlimited data plan. It would then be only \$150.00 for the software installation and only \$45.00 per month (instead of \$65.00).**

### **Step 5: IRIS Number & MPEA Vehicle Permit**

You may acquire the IRIS number and MPEA vehicle permit information by visiting our website at [www.allstarcab.com](http://www.allstarcab.com), then click on the careers page, then click on the IRIS Number Procurement / MPEA Application Form Link. You will first need to acquire your IRIS number, which you may receive quickly (1-3 days) by immediately following the instructions on the first page. You will be instructed to answer whether or not you have your IRIS number. If you have your IRIS number and only need an MPEA permit, check "I have IRIS number" and click submit, follow the instructions and complete the application for an MPEA permit. If you don't have your IRIS number, check "I don't have IRIS number" and click submit and follow the instructions that will be shown (in red) to acquire your IRIS number. After obtaining your IRIS number you may then return to [www.allstarcab.com](http://www.allstarcab.com), then click on the careers page, then click on the IRIS Number Procurement / MPEA Application Form Link and complete the MPEA application with your personal information and IRIS number. After clicking submit, at the bottom of the application, you will then be able to print out the MPEA permit and place it on the top left corner of the dashboard, just beneath the windshield.

### **Step 6: Vehicle Insurance**

Princeton Insurance, Inc., 5765 N. Lincoln Ave., Chicago, IL 60659  
(773) 271-1600

Insure Direct, Ltd., 834 E. Rand Rd., Suite #12, Mt. Prospect, IL 60056  
(847) 632-1830

Loquercio Services, Inc., 1307 Butterfield Rd., Suite #416, Downers Grove, IL 60515  
(630) 271-0442

Basic Insurance, 1701 E. Golf Rd., Tower 3, 7<sup>th</sup> Floor, Suite #705, Rolling Meadows, IL 60008  
(800) 437-4814

## **Step 7: License Plates / Registration**

DMV - Department of Motor Vehicles, 5401 N. Elston Ave., Chicago, IL 60630 **Only DMV where you may obtain taxi license plates**  
(312) 793-1010

**FYI: You will need to bring with you, either: Title and Certificate of Taxi Insurance or if you do not possess the title, you may bring Registration for personal plates that are already on vehicle and Certificate of Taxi Insurance.**

## **Step 8: Safety Lane Inspection and Two Village Passenger Licenses**

Please refer to the Illinois Safety Lane Inspection Facility Form (Page 5) and the Town / Village Licensing Requirements and Processes Form (Begins on Page 5)

## **Step 9: Documentation and Paperwork**

When vehicle is complete and set up, you will need to bring copies of the following documentation into our lease office:

Copy of your Drivers License, Vehicle Registration (taxi plate registration), Certificate of Taxicab Insurance Policy (we need the copy that shows All-Star Cab as an additional insured, shown in lower left corner), Safety Lane Inspection, Receipts of payment for village passenger licensing in the two towns you have licensed your vehicle in.

You will be required to complete, simple and brief, Driver / Owner Operator / Investor paperwork, so we may establish a profile for you and your vehicle in our operating system.

**Each vehicle must be equipped with a manual imprint credit card machine. It is the responsibility of the vehicle's owner to have this in their vehicle. If you do not have a manual credit card machine, you may purchase one at All-Star Cab's lease office at a cost of \$35.00.**

**All-Star Cab Lease Operations occur every Thursday (as our lease / dispatch week ends on Thursday and begins on Friday) between the hours of 12:00pm and 3:00pm.**

**All-Star Cab's Lease Office is located at: 453 S. Vermont St., Suite D, Palatine, IL 60067**

**All-Star Cab Dispatch, Inc. is growing QUICKLY and we need your vehicle on the road TODAY.  
Please be sure to take care of these steps / details promptly and make sure to  
notify our office that you are starting the set-up process!!**

## **Independent Agent Dispatch and Release Understanding**

As an independent agent, I understand that I am not an employee of All-Star Cab Dispatch, Inc. All-Star Cab Dispatch, Inc. does not own my vehicle, or the vehicles I am leasing out. I am aware that All-Star Cab Dispatch, Inc. is in **NO** way, shape, or form responsible for the Maintenance, Insurance, Registration, Safety Lane Inspections, Village Permits, or any of the different City, State, County, Town, Village, MPEA, or Ground Transportation Taxes that are required to operate my vehicle. I am fully aware and understand that it is my own responsibility to obtain and maintain payments for my vehicle's insurance, based on requirements as set forth by the State of Illinois, and that All-Star Cab Dispatch, Inc. is not responsible for the Insurance required to operate my vehicle. I understand that as the owner of my vehicle I am responsible for any and all maintenance / repair costs and not All-Star Cab Dispatch, Inc. I release All-Star Cab Dispatch, Inc, its subsidiaries and staff from all liabilities and claims that may be brought against me due to my own actions or that of the operator of my vehicle, such as accidents, insurance cancellations, tickets, violations, unpaid taxes or tolls, carelessness and / or any other actions. I understand that I am utilizing the dispatch services of All-Star Cab Dispatch, Inc.; therefore, I will have their name and phone number on my vehicle for these purposes only. I agree to maintain striping on both sides of my vehicle at all times showing the vehicle owners name so that all individuals and customers are aware that I own and that I am responsible for my own vehicles and not All-Star Cab Dispatch, Inc. I agree that while I am utilizing All-Star Cab Dispatch, Inc.'s dispatch services I will follow and obey the rules, regulations and / or protocol set forth by All-Star Cab Dispatch, Inc. or I may be discharged from their services in accordance with All-Star Cab Dispatch Inc.'s Agreements. I agree to pay the required weekly dispatch fees (\$150.00 per week) due to All-Star Cab Dispatch, Inc., dispatch payment collection occurs every Thursday at All-Star Cab Dispatch, Inc.'s lease office between the hours of 12:00 and 3:00pm. Weekly dispatch fees will **ALWAYS** be due once one of my vehicles has completed a trip / job / order / reservation, regardless of whether the operator of my vehicle worked for 1 hour or 100 hours or whether it was one job completed or one hundred jobs completed for the week. All-Star Cab Dispatch, Inc.'s lease week ends on Thursday and begins each Friday morning at 12:01am and I understand that any jobs taken will result in dispatch fees due the coming Thursday. I also understand that there is an 8% processing fee on all credit card payments and a 10% processing fee on all travel voucher payments.

- **If dispatch fees are not paid on-time, your vehicle's equipment will be disabled temporarily (preventing you or your operator from taking jobs) until monies owed are paid in full to All-Star Cab Dispatch, Inc. It will be the Independent Agent's responsibility to collect lease from the operator of your vehicle if you are leasing it out.**

### **Disclaimers:**

1. **ALL violations are subject to interpretation by All-Star Cab Dispatch, Inc. management and based on severity of violation, may result in immediate termination of the relationship between the Independent Agent and All-Star Cab Dispatch, Inc.**
2. **Independent Agents WILL be responsible for monies owed, whether they continue to work with All-Star Cab Dispatch, Inc. or not.**
3. **All vehicles must be maintained within specified condition and requirements of All-Star Cab Dispatch, Inc.'s fleet of independently owned and operated vehicles.**

## **Illinois Safety Lane Inspection Facilities**

Arlington Automotive Service  
1001 S. Arlington Heights Road  
Arlington Heights, IL 60005  
(847) 439-8696

Schaumburg Toyota  
875 W. Golf Road  
Schaumburg, IL 60173  
(847) 882-1800

CATS Auto Repair  
685 W. Wise Road  
Schaumburg, IL 60193  
(847) 891-8905

Deerfield Shell  
655 Waukegan Road  
Deerfield, IL 60015  
(847) 945-0584

### **Cars & Trucks**

6 W. Roosevelt Road  
Lombard, IL 60148  
(630) 495-5277

(This facility is only good for inspection pertaining to licensing in Oak Brook, Elmhurst, Downers Grove and Villa Park)

It is always a good idea to call ahead and set an appointment. Please be aware that certain Cities / Towns / Villages will only license a vehicle with a taxicab passenger sticker when inspections are conducted at one of their specified inspection facilities. The top 2 facilities listed above are generally, universally, accepted throughout most Cities / Towns / Villages as a valid safety lane inspection facility.

**Reminder: Cost of Safety Lane Inspection is \$50.00 and is required three times per year. (Expires: End of April, August and December) If you are an Investor adding vehicles to lease out to a driver, you would handle the first inspection so your vehicle is ready to pick-up customers and your driver would handle the inspection process from there, at your expense.**

## **TAXICAB LICENSING PROTOCOL & ORDINANCES**

- **You will need to have a current Illinois Safety Lane inspection on your vehicle prior to getting it licensed. Be sure to bring copy of your taxi plate registration, taxi vehicle insurance and safety lane inspection checklist Call the All-Star Representative you are working with to determine which two towns to license your vehicle in.**
- **Call the City, Town or Village for specific vehicle and / or Chauffer licensing requirements. Many Cities, Towns or Villages have their licensing requirements, costs and applications right on their website. Usually listed under: Taxicab licenses, permits, licensing, ordinances, etc.**
- **Operating your vehicle in towns that do not require licensing or in a town where all of All-Star Cab's vehicles are licensed does not satisfy your requirement of needing a minimum of 2 public passenger licenses on your vehicle.**
- **All City, Town or Village licensing protocol, procedures and fees (usually \$25-100 per Village per year) are the sole responsibility of the owner for vehicle licensing and the sole responsibility of the driver / operator for chauffer licensing (usually \$25-100 per Village per year).**
- **Some Chauffer licensing will require the driver to obtain a current medical Physical. This may be completed by your Doctor or by visiting Concentra Medical Center (approximately \$50), located at: 1830 Jarvis Avenue, Elk Grove Village (847) 364-9906.**

City / Town / Village	Address	Website	Licensing Required	Phone#	Non-Emergency Police Phone #
Addison, Village of	1 Friendship Plaza	<a href="http://www.addisonadvantage.org">www.addisonadvantage.org</a>	No	(630) 543-4100	(630) 543-3080
Algonquin, Village of	2200 Harnish Dr.	<a href="http://www.algonquin.org">www.algonquin.org</a>	No	(847) 658-2700	(847) 658-4531
Arlington Heights, Village of	33 S. Arlington Hts. Rd.	<a href="http://www.vah.com">www.vah.com</a>	Yes	(847) 368-5000	(847) 368-5300
Aurora, City of	44 E. Downer Place	<a href="http://www.aurora-il.org">www.aurora-il.org</a>	Call	(630) 264-4636	(630) 859-1700
Barrington, Village of	200 S. Hough St.	<a href="http://www.ci.barrington.il.us">www.ci.barrington.il.us</a>	Call	(847) 304-3400	(847) 381-2141
Bartlett, Village of	228 S. Main St.	<a href="http://www.village.bartlett.il.us">www.village.bartlett.il.us</a>	No	(630) 837-0800	(630) 837-0846
Bensenville, Village of	12 S. Center St.	<a href="http://www.bensenville.il.us">www.bensenville.il.us</a>	Yes	(630) 766-8200	(630) 350-3456
Bloomington, Village of	201 S. Bloomington Rd.	<a href="http://www.villageofbloomington.org">www.villageofbloomington.org</a>	No	(630) 893-7000	(630) 529-9868
Bolingbrook, Village of	375 W. Briarcliff Rd.	<a href="http://www.bolingbrook.com">www.bolingbrook.com</a>	Call	(630) 226-8400	(630) 226-0600
Buffalo Grove, Village of	50 Raupp Blvd	<a href="http://www.vbg.org">www.vbg.org</a>	Yes	(847) 459-2500	(847) 459-2560
Carol Stream, Village of	500 N. Gary Ave.	<a href="http://www.carolstream.org">www.carolstream.org</a>	No	(630) 665-7050	(630) 668-2167
Carpentersville, Village of	1200 L.W. Besinger Dr.	<a href="http://www.vil.carpentersville.il.us">www.vil.carpentersville.il.us</a>	Yes	(847) 426-3439	(847) 551-3481
Crystal Lake, City of	100 W. Woodstock St.	<a href="http://www.crvstallake.org">www.crvstallake.org</a>	Yes	(815) 459-2020	(815) 459-2020
Deerfield, Village of	850 Waukegan Rd.	<a href="http://www.deerfield-il.org">www.deerfield-il.org</a>	Yes	(847) 945-5000	(847) 945-8636
Des Plaines, City of	1420 Miner St.	<a href="http://www.desplaines.org">www.desplaines.org</a>	Yes	(847) 391-5300	(847) 391-5400
Downers Grove, Village of	801 Burlington Ave.	<a href="http://www.downers.us">www.downers.us</a>	Call	(630) 434-5500	(630) 434-5600
East Dundee, Village of	120 Barrington Ave.	<a href="http://www.eastdundee.net">www.eastdundee.net</a>	No	(847) 426-2822	(847) 428-4034
Elgin, City of	150 Dexter Ct.	<a href="http://www.cityofelgin.org">www.cityofelgin.org</a>	Yes	(847) 931-6100	(847) 289-2700
Elk Grove, Village of	901 Wellington Ave.	<a href="http://www.elkgrove.org">www.elkgrove.org</a>	Yes	(847) 439-3900	(847) 357-4100
Elmhurst, City of	209 N. York St.	<a href="http://www.elmhurst.org">www.elmhurst.org</a>	Yes	(630) 530-3000	(630) 530-3050
Glendale Heights, Village of	300 Civic Center Plaza	<a href="http://www.glendaleheights.org">www.glendaleheights.org</a>	No	(630) 260-6000	(630) 260-6070
Glenview, Village of	1225 Waukegan Rd.	<a href="http://www.glenview.il.us">www.glenview.il.us</a>	Yes	(847) 724-1700	(847) 729-5000
Hanover Park, Village of	2121 W. Lake St.	<a href="http://www.hanoverparkillinois.org">www.hanoverparkillinois.org</a>	Yes	(630) 372-4200	(630) 372-4400
Hoffman Estates, Village of	1900 Hassell Rd.	<a href="http://www.hoffmanestates.org">www.hoffmanestates.org</a>	Call	(847) 882-9100	(847) 882-1818
Itasca, Village of	550 W. Irving Park Rd.	<a href="http://www.itasca.com">www.itasca.com</a>	Yes	(630) 773-0835	(630) 773-1004
Lake in the Hills, Village of	600 Harvest Gate	<a href="http://www.lith.org">www.lith.org</a>	Yes	(847) 960-7400	(847) 658-5676
Lincolnshire, Village of	1 Olde Half Day Rd.	<a href="http://www.village.lincolnshire.il.us">www.village.lincolnshire.il.us</a>	Call	(847) 883-8600	(847) 883-9900
Lisle, Village of	925 Burlington Ave.	<a href="http://www.villageoflisle.org">www.villageoflisle.org</a>	Call	(630) 271-4100	(630) 271-4200
Lombard, Village of	255 E. Wilson Ave.	<a href="http://www.villageoflombard.org">www.villageoflombard.org</a>	All-Star*	(630) 620-5700	(630) 620-5955
Mount Prospect, Village of	50 S. Emerson St.	<a href="http://www.mountprospect.org">www.mountprospect.org</a>	Call	(847) 392-6000	(847) 870-5656
Naperville, City of	400 S. Eagle St.	<a href="http://www.naperville.il.us">www.naperville.il.us</a>	Call	(630) 420-6111	(630) 420-6666
Northbrook, Village of	1225 Cedar Ln.	<a href="http://www.northbrook.il.us">www.northbrook.il.us</a>	Yes	(847) 272-5050	(847) 564-2060
Oak Brook, Village of	1200 Oak Brook Rd.	<a href="http://www.oak-brook.org">www.oak-brook.org</a>	Yes	(630) 368-5000	(630) 990-2358
Oakbrook Terrace, City of	17W275 Butterfield Rd.	<a href="http://www.oakbrookterrace.net">www.oakbrookterrace.net</a>	No	(630) 941-8300	(630) 941-8320
Palatine, Village of	200 E. Wood St.	<a href="http://www.palatine.il.us">www.palatine.il.us</a>	Yes	(847) 358-7500	(847) 359-9000
Park Ridge, City of	505 Butler Place	<a href="http://www.parkridge.us">www.parkridge.us</a>	Yes	(847) 318-5200	(847) 318-5252
Prospect Heights, City of	8 N. Elmhurst Rd.	<a href="http://www.prospect-heights.il.us">www.prospect-heights.il.us</a>	No	(847) 398-6070	(847) 253-8060
Roselle, Village of	31 S. Prospect St.	<a href="http://www.roselle.il.us">www.roselle.il.us</a>	Yes	(630) 980-2000	(630) 980-2025
Saint Charles, City of	2 E. Main St.	<a href="http://www.ci.st-charles.il.us">www.ci.st-charles.il.us</a>	Call	(630) 377-4400	(630) 377-4435
Schaumburg, Village of	101 Schaumburg Ct.	<a href="http://www.villageofschaumburg.com">www.villageofschaumburg.com</a>	Yes	(847) 895-4500	(847) 882-3586
South Barrington, Village of	30 S. Barrington Rd.	<a href="http://www.southbarrington.org">www.southbarrington.org</a>	Call	(847) 381-7510	(847) 381-7511
South Elgin, Village of	10 N. Water St.	<a href="http://www.southelgin.com">www.southelgin.com</a>	Yes	(847) 742-5780	(847) 741-2151
Streamwood, Village of	301 E. Irving Park Rd.	<a href="http://www.streamwood.org">www.streamwood.org</a>	Call	(630) 736-3800	(630) 837-0953
Villa Park, Village of	20 S. Ardmore Ave.	<a href="http://www.invillapark.com">www.invillapark.com</a>	If licensed in Oak Brook or Elmhurst you are licensed in Villa Park	(630) 834-8500	(630) 834-7447
West Dundee, Village of	102 S. Second St.	<a href="http://www.wdundee.org">www.wdundee.org</a>		No	(847) 551-3800
Wheeling, Village of	255 W. Dundee Rd.	<a href="http://www.vi.wheeling.il.us">www.vi.wheeling.il.us</a>	Yes	(847) 459-2600	(847) 459-2632
Wood Dale, Village of	404 N. Wood Dale Rd.	<a href="http://www.wooddale.com">www.wooddale.com</a>	Call	(630) 766-4900	(630) 766-2060

\* All-Star: means all vehicles operating as an All-Star Cab are automatically licensed in that city / town / village.

If you would like licensing information for a City, Town or Village you do not see listed, call the All-Star Cab Representative you're working with for further information and / or requirements for that area.